



Jr Editor

Department: Production

Reports to: Manager of Production Services

Provides support to the Production Department in all aspects of broadcast production, including video editing for agency/client projects.

Responsibilities:

- Editing TV spots and additional video projects as assigned
- Develop a catalog of footage and maintain
- Back up SAN and maintain
- Create all demo reels
- Patch spots
- Upload spots to YouTube as needed
- Purchase needed elements from i-stock

Qualifications:

- College degree in Marketing or related field
- 1+ year experience in video editing
- Familiarity of Microsoft products